

October 19, 2004

MEETING AGENDA

- I. Roles and Responsibilities
 - a. Volkert is the Prime Consultant and assumes all responsibility for the conduct of the project.
 - b. Michael Baker is Volkert's sub consultant and will work in the following areas:
 - i. GIS plan development
 - ii. Zoning and Land Use
 - iii. Parking
 - iv. Transit surveys and review
 - v. Streetscape issues along the 12th Street Corridor
 - vi. Short and Long Term Recommendations
 - vii. Project Graphics
 - viii. Attend and participate in all meetings
- II. Project Status
 - a. We are currently completing collection of all data for the project.
 - b. We are going to collect:
 - i. Block diagrams for the signing from the seventh floor
 - ii. Pavement Friction Indices
 - iii. Collision Diagrams for the ten study intersections
 - iv. MWCOC data – we will contact Damon (DDOT) and Kerry (Baker)
 - v. WMATA – data for boarding and alighting from Metro Bus and Metro Rail – Tomika Hughey
 - vi. We have requested project data from Louis Berger – Has Not Arrived
 - c. We are Developing the Draft Outline for the Existing Condition Report
- III. Communications
 - a. Meeting Agenda's will be developed for each meeting as well as meeting minutes
 - b. There are weekly Volkert/Baker internal meeting to review project status.
 - i. These meeting will go on until the Draft Existing Conditions Report is Completed
 - ii. The Bi-weekly meeting will take place
 - c. We anticipate Bi-weekly meetings with Sharlene Reed
 - d. Additional SAC meeting
 - e. Extra meeting with Iris Miller and Eddie Johnson (12th St. Merchants Association)
- IV. Public Notifications
 - a. Radio – NPR
 - b. Publications – Washington Post, CUA – Tower, DC North
 - c. ANC Newsletters
 - d. Churches
 - e. Flyers in Community

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DRAFT OUTLINE

Executive Summary

Introduction

- I. Public Participation
- II. Corridor Context and History
 - a. Location and Context
 - b. Brookland History
- III. Existing Conditions
 - a. Zoning and Land Use
 - b. Summary of Proposed Developments along Corridors
 - i. 12th Street
 - ii. Monroe Street
 - iii. Michigan Avenue
 - c. Mode of Travel for Work Trips
 - d. Summary
- IV. Transit Services
 - a. Existing Transit Services
 - b. Summary
- V. Vehicular Circulation
 - a. Existing Conditions Assessment
 - i. Intersection LOS
 - ii. Accident Summaries
 - iii. Vehicular Delays
 - b. Summary
- VI. Parking
 - a. Existing Parking
 - b. Summary
- VII. Streetscape and Public Realm
 - a. Existing Conditions
 - b. Summary