

Date : August 18, 2004  
 Time : 11am – 1pm  
 Location : DC Department of Transportation, Reeves Building  
 2000 14th Street NW, 7th FL, Washington, DC 20009

## Attendees

Sharlene Reed	DC Department of Transportation (DDOT)	202.671.2407	Sharlene.Reed@ddot.gov
Deborah Crain	DC Office of Planning (DCOP)	202.442.7600	Deborah.Crain@dc.gov
William Carlson	David Volkert & Assoc. Eng., P.C.	703.642.8100	wcarlson@volkert.com
Kiran Mathema	Michael Baker Jr., Inc.	703.317.6247	kmathema@mbakercorp.com
Henry Asri	Michael Baker Jr., Inc.	703.960.4400	hasri@mbakercorp.com

## Agenda

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| 1. Introduction  | All           |
| 2. Recap the goals and purposes of the study                 | Sharlene Reed |
| 3. Brief existing transportation condition in the study area | Bill Carlson  |

## Summaries

- Brookland Area Transportation and Streetscape Study is a DDOT project and approved by DDOT
- Deborah to draft a copy of Advisory Group list
- Sharlene to send an invitation letter to SAC members
- Sharlene to include Jim Sebastian in TAC
- SAC meeting will discuss scope of work and related presentations of what important things need to be included/changed (flexible and under control). No proposed developments will be shown.
- Sharlene to contact a TSA representative to get involved with Brookland Area Study
- Brookland Study and the Study conducted by Deborah will work together because they are interconnected.
- Next meetings:

No.	Item	Date	Time	Location
1	Drive Thru	August 26, 2004 (Thu.)	10am – 2pm	Brookland Area
2	SAC Meeting	September 8, 2004 (Wed.)	6:30pm – 7:30pm	TBD
3	ANC Meeting	September 21, 2004 (Tue.)	TBD	TBD
4	Community Walk	September 25, 2004 (Sat.)	11am – 3pm	Brookland Area

- Drive thru is conducted as an initial step to identify problems and opportunities available in the area
- Community Walk will state preliminary issues and highlight what the Study will achieve
- Majority of streetscape improvements/recommendations will emphasize on 12<sup>th</sup> Street
- Baker to draft SAC Roles and Responsibilities. (Sent to Bill on 08/19/04)
- Baker to send a copy of DDOT Transportation Studies Map to Sharlene, Deborah, and Bill
- Baker to show a dummy web site for the study and to develop it (showed it to Sharlene on 08/18/04)
- Include Michigan – North Capitol Streets intersection in the area
- The study to incorporate pedestrian access to Brookland and Rhode Island Metro Stations
- The study to include parking analysis and strategies along 12<sup>th</sup> Street (for both now and future)
- Existing overhead or recommended underground utility lines along 12<sup>th</sup> Street is still issues and needs to be incorporated in the streetscape design.

